

# Visitor to the Home - Risk Assessment and Protocol



If you answer **Yes** to any of the questions below then unfortunately the visit cannot take place at the home. The visit could be rearranged as a remote virtual visit or an outdoor visit if appropriate/safe to do so.

***Stage 1 arranging the visit \*the registered manager/designated person is responsible for completing the assessment and managing the visit\****

| Home   | Date | Registered Manager/ Designated Person |                     |
|--|------|---------------------------------------|---------------------|
| <i>Questions for the home</i>  |      | <i>No/Comments</i>                    | <i>Yes/Comments</i> |
| Within the last 14* days has anyone living, working or visiting the home tested positive or had to self-isolate? |      |                                       |                     |
| Is anyone living, working or visiting the home currently with symptoms?  |      |                                       |                     |
| Is anyone living or visiting the home shielding?   |      |                                       |                     |
| Has anyone living, working or visiting the home underlying health conditions?                                    |      |                                       |                     |
| Will exercising social distancing be an impossible task? (consider young people, parents, other visitors)        |      |                                       |                     |
| Have the home arranged any other visits for the same time and day?   |      |                                       |                     |

## Expectations related to visitors:

- The visit must be prearranged. No unannounced visits will take place at this stage.
- The visitor must bring with them any food/drink or equipment they may require. All items brought into the home must be taken away.
- All visitors are asked not to bring any gifts to reduce the risk of contamination.
- 1 visitor at a time, visitors are encouraged to ensure the visits aren't longer than 3 hrs to enable the staff team to prepare the house (infection control measures) for the next visitor.
- It is preferred that the visitor travels to the home by car, taxi, bike or walk eliminating the use of public transport. If public transport is used then a face covering must be worn and social distancing measures observed as reasonably possible.
- Take all reasonable measures to ensure a 2 metre distance from young people and staff at all times. When moving around the home social distancing cannot be guaranteed then PPE must be worn (face mask). If it becomes apparent that social distancing cannot be safely maintained the visit must end.
- The visitor must wash their hands on arrival, after going to the toilet, after entering another room and before leaving.

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- The visitor should expect that not all rooms will be accessible during their visit. This will assist with the management of the visit to keep all who live at the home safe.
- If the visitor predicts that they may require to use any of the home's equipment/items such as phone, computer, pens, paper etc., they are expected (as much as it is possible) to bring your own/come prepared.

## **Stage 2 Day of the visit**

- Visitor must confirm that they have none of the described symptoms
- Visitor must take temperature check and confirm temperature to the home
- On the morning of the visit the visitor must check with the home that all the questions above are still valid (visitor hasn't answered Yes to any).

## **Stage 3 During the visit**

- Ensure visitors observe hand hygiene requirements and use hand sanitiser at a fixed point provided by the home (hands washed before entering the home, prior to entering any additional rooms, before and after using the bathroom and when leaving the home)
- Visitor can bring a face mask or use face covering (as recommended by PHE) if they feel this is necessary, but the service will provide a mask to reduce the risk to the person they are visiting and other who might be around.
- Visitor must only use own equipment (phone, computer, pens, paper etc)
- Limit movement within the home to managed the risk to others living and working at the home.
- After the visit Any areas visited must be wiped down or cleaned (chair, desk, door Handel's on route)