

Provision for Remote Education

Cambian Spring Hill School

Policy Author / Reviewer	Samantha Campbell
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1. Monitoring & Review

The Policy Author will undertake a formal review of this policy for the purpose of monitoring and of the efficiency with which the related duties have been discharged, by no later one year from the date of approval shown above, or earlier if significant changes to the systems and arrangements take place, or if legislation, regulatory requirements or best practice guidelines so require.

Signed:



Samantha Campbell

Principal

January 2021

2. Information for Parents/Carers

This information is intended to provide clarity and transparency to pupils and parents/carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see [Section 7](#).

The Remote Curriculum: What is taught to pupils at home

A pupil's first day or two of being educated remotely may look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Initially, all students will be provided with a comprehensive pack of work which will have been tailored to their individual abilities and levels of understanding. Learning will endeavour to follow the bespoke timetables as far as is practicable and further guidance and advice will follow initial lockdown procedures (March – August '20) in terms of telephone support from education and clinical colleagues. Many students at Cambian Spring Hill School thrive on routine and regularity and it is anticipated that some learners may take a while to settle to the revised practices of home learning.

Home learning packs will include workbooks, at least one reading book, pencils, paper and other learning materials as deemed relevant by the class teacher. Students in years 10 and 11 will follow their accredited syllabus and staff will be on hand to support with any questions that learners may have.

Parents/carers will receive a telephone call from their child's class teacher within the first two days and twice weekly, thereafter.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

All students at Cambian Spring Hill School follow a bespoke, personalised curriculum offer. Each young person has their own unique needs and whilst some will require less direct support to understand and complete tasks, others require more intervention. Some of our youngsters will find completing work, without the support of their dedicated 1:1 support assistant very difficult and therefore, tasks have been designed to be accessible in the home environment. It is likely that parent/carers will be required to support their child to access the learning and instructions regarding tasks and appropriate support mechanisms, such as sensory breaks, will be shared by the class teacher.

Home learning tasks will reflect as much of the bespoke curricula as possible:

- Work packs/research projects will be sent home, refreshed weekly and marked accordingly. Feedback to support improvement will be provided.
- Remote therapeutic support will be provided by a member of our clinical team, as required; this will include SALT, OT, and Clinical Psychology input.
- Where suitable, online learning will be facilitated and access to learning platforms such as MyMaths will be used to support with extension tasks and assessment for learning.
- With the exception of Y11 GCSE core learning, it may not appropriate or practical to deliver whole class learning, via Teams etc. Some learners are not able to access remote learning for a variety of reasons therefore each timetable will be tailored to each young person's learning style and discrete need.

3. Remote Teaching and Study Time each Day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Primary aged students	Learning activities will be provided for a 4 hours per day*
Secondary aged pupils not working towards formal qualifications this year	Learning activities will be provided for 4 hours per week*
Secondary aged pupils working towards formal qualifications this year	Learning activities will be provided for 4 per day hours per day* with extension tasks provided as required
Post 16 students	Learning activities will be provided to cover 16 hours of formal learning per week to be complemented with bespoke individual living skills activities

*Timetables will reflect creative and physical learning opportunities in addition to more formal learning opportunities. As activities are bespoke to the individual student allocated clinical interventions will form part of the guided learning hours.

4. Accessing Remote Education

How will my child access any online remote education you are providing?

Our students are able to access a number of learning platforms as follows:

- MyMaths
- SPARX maths
- Seneca Learning
- BBC Bitesize
- Oak Academy

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

In this section, please provide high-level information (where applicable, and ensuring parents know how to contact the school for further details) about:

- If required, if appropriate and in agreement with parents/carers, Cambian Spring Hill School will provide individual learners with a laptop if they are unable to access IT at home. Not all students have access to Wi-Fi to access virtual lessons, therefore learning packs will be suitable comprehensive and teachers will be on hand to answer all queries as they arise
- 1:1 calls will be available to support with learners who may be struggling to understand specific learning tasks
- Learners may be provided with work packs and research projects where IT access will be required. When this is the case web site links will be sent to homes, via email.
- Cambian Spring Hill School has a comprehensive programme of learning in place to support youngsters to stay safe on line. Staff share regular updates and bulletins with parents/carers to include those from the National Online Safety portal. Regular updates help parents/carers to stay informed on the latest online safety news, quickly gain practical tips and advice, and access free online resources.
- Cambian Spring Hill School will not require parents/carers to print educational resources; these will be provided as required. Twice weekly support calls will ensure robust communication with regards to whether additional resource is required.

- Teachers will arrange to collect work, for marking, in agreement with parents/carers. Feedback will be provided via telephone and/or email. Staff will ensure that all CV19 safeguards are implemented when collecting work. If parents prefer, they can post the work to school; all costs will be reimbursed by the school.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Cambian Spring Hill School may provide 'live' teaching (online lessons) further to liaison and planning with parents/carers and following full safeguarding procedures; these will be conducted in the following ways:

- Live lessons, using Teams, will be conducted by a member of the education team
- Preparatory work will be sent home to support learners to familiarise themselves with upcoming 'live' lessons
- Links for commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences may be sent to the home for additional learning
- Teaching staff will conduct a minimum of 2 weekly welfare phone calls home to check on progress, learning and emotional wellbeing
- SLT will have access to all virtual lessons and will conduct safeguarding and quality assurance checks randomly and document findings
- SLT will audit the lessons in an informal manner to ensure the standard of teaching and learning in a robust manner
- Any 'live' lessons delivered by a third party will have undergone robust safer recruitment and safeguarding checks prior to commissioning

5. Engagement and Feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

In this section, please set out briefly:

- There is an expectation that students will complete, or attempt to complete, work set by the school in a timely manner and to the best of their ability. Parents/carers are required to inform school staff if their child is experiencing difficulties in order to enable additional support to be provided.
- Parents/carers are expected to support children with their home learning by encouraging them to complete work set by the school.
- Cambian Spring Hill School will conduct welfare checks at least twice weekly and document contact made via a tracking spreadsheet. Feedback provided following the lockdown March/August '20 has already been analysed to support improvements in the event of additional lockdown/isolation periods.

- A single page document will be sent to the parents/carers of each child to ensure they have emails, telephones and contact details of all relevant people and internet links for support if needed.
- Food vouchers, to the sum of £15 per week, will be sent to the home address of any child in receipt of free school meals.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

In this section, please set out briefly:

- Each learner will be provided with a bespoke timetable to include a blend of formal, informal, creative, physical and therapeutic learning opportunities
- Learners will receive their entitlement re: clinical support as far as is practicable
- Parent/carer support will be provided, as required, via the education and clinical teams and external support signposted as required
- Parents/carers are requested to report all concerns, regarding non-completion of work or a decline in emotional wellbeing/behaviour, to the class teacher or Head of Education as soon as possible in order that appropriate levels of support can be identified
- If deemed appropriate, concerns may be raised to Children's Social Care however it is the intention of Cambian Spring Hill School to support parents/carers as fully as possible prior to external referral
- Staff welcome positive and constructive feedback to inform practice. Staff will do everything within their gift to appropriately support children and their parents/carers.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Pupils' work once completed can either be posted back to school or when this is not possible then school staff will collect completed work from the home address. All postage costs will be reimbursed further to provision of receipts.
- Completed work will be marked by an appropriate staff member and in accordance with the school's Marking and Feedback Policy. All feedback will be shared via email or during phone calls home.
- Teacher assessment will ensure that tasks are appropriately pitched. Parents/carers will be asked to respect the terms required to ensure the validity of any formal assessments

6. Additional Support for Pupils with Particular Needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

We already provide highly bespoke support and curricula for each of our children and young people. We recognise that any change can dysregulate youngsters and are able to adapt learning experiences and support accordingly. We have positive relationships with parents/carers and other agencies and see no reason why remote learning should compromise our positive home to school relationships.

The details provided above provide comprehensive information regarding how we intend to support you and your child, both academically and therapeutically and the feedback we received during the comprehensive lockdown of 2020 was extremely positive. We have used constructive comments from parents and carers to develop our support mechanisms further and are always looking to develop further as required.

In addition to the academic and therapeutic provision provided, we will ensure that statutory meetings such as Annual Reviews, LAC and CIN meetings will continue according to schedule. Additionally, each young person will receive their statutory Careers and Advice Guidance from our Independent Advisor who will contact you directly to arrange discussions with you and your child.

7. Remote Education for Self-isolating Pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Where a student is required to self-isolate, lessons will be provided following the protocol as described above. Remote support will be provided, as described.

As with all illnesses, students with CV19 and presenting with symptoms, will not be required to complete work; the focus is to get well and it is therefore not appropriate for any youngster to be required not to undertake learning when feeling unwell. In the event that a youngster is asymptomatic and therefore well enough to undertake completion of work, the above procedures will be implemented.

As with all illnesses, Cambian Spring Hill School will complete the mandatory welfare checks during absence and illness and support where necessary.