STATEMENT OF PURPOSE



Pegasus Home

ROC Northwest LTD

Mountwood

Mount Wood, Ward Green Lane, Ribchester, Ribble Valley, PR3 3YB

Tel: 01772 957074

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Pegasus Home

1. Organizational Overview

1.1

We at Cambian group, are one of the largest providers of specialised care in the UK. We cater for both children and adults including those with challenging behaviours, complex needs, Autism, and Learning Disabilities. We offer specialist education, residential, mental health provisions and fostering services, ensuring that each child/young person and adult in our care achieve their personal best. At Cambian Group we provide tailored care packages in therapeutic environments and our highly dedicated and experienced staff teams support individuals to be empowered to progress towards a better life and prepare them to live as independently as they can. We provide services for more than 2,400 individuals in 286 services. We work with over 140 local authorities and employ more than 6,000 people. Our children's services aim to meet the needs of children across the spectrum of care. We provide a range of specialist services that support this ambition providing where possible every child the care, therapy and learning they need to ensure they achieve their personal best. We focus on delivering clear outcome for each person in our services.

2. QUALITY AND PURPOSE OF CARE

2.1 A Statement of the range of needs of the children for whom it is intended that the children's Home is to provide care and accommodation.

Pegasus home is part of ROC Northwest and is under the umbrella of the Care Tech group providing a high standard of care for children and young people aged 8- 19 years of age, offering 52-week residential provision for boys and girls with a diagnosis of Autism and are on the ASD pathway and they may have suffered trauma or other related conditions. We support children and young people with a wide range of learning difficulties including those with behavioral, social and emotional as well as mental health and communication issues.

They are children who are on the ASD pathway or will have similar needs. All our Children/ young people will have associated learning difficulties and at time display challenging behaviors. Our children/young people will have an Education, Health Care Plan (EHCP). To meet their individual abilities, both academically and communicatively, which will vary and may cover a wide range of needs. Pegasus in conjunction with Brook View school, maintains an ethos of individual learning through experiences with the aim to support our children/young people to achieve a level of independence and appropriate community access at their individual level. This will include integrated clinical and therapeutic support through Brook view school. Pegasus- Brook View has 5 residential placements.

2.2 Details of the Home's ethos, the outcomes that the Home seeks to achieve and its approach to achieving them.

The aim of Pegasus Children's home is for each of our children/ young people to achieve their personal best. This is defined by their care needs with support from staff and other agencies. Everything we strive to do is directed towards achieving their individual targets. Key objectives for our children/young people are to improve their communication skills, social skills including progress in self-management of behaviors independence and life skills, to increase self-awareness of physical health and well-being. This will be achieved through children and young people thriving in a nurturing safe environment that they see as their home. Children can use Tablets and other communication aids to support their feelings and wishes being heard, Young people are consulted about different aspects of their care, from food to off-site activities. We have a multi- cultural environment to help children and young people to have a sense of belonging and to experience their own cultures and beliefs. A positive multi-disciplinary approach is integrated into the home and school. The wellbeing of children and young people is the homes main objective with mutual respect for each other so that the home environment is a happy experience for everyone who lives and works there.

2.3 A description of the accommodation offered by the Home.

Pegasus home is a 5 bedroomed home with en-suite bedrooms, a communal lounge; a quiet/computer room, a wet room, a communal kitchen and a utility room.

Pegasus Home is an inviting nurturing environment of warmth and comfort. The rooms are furnished and decorated to a high standard, and each room is equipped with furniture and surroundings that are familiar to our children/young people and that keeps them safe and all rooms are well maintained with safety of our young people paramount. The children are involved in choosing the décor of their bedrooms and personalising them with their individual style supported by the staff teams. Outside there is a spacious garden that is secure and safe, with a picnic bench and well-maintained play area which provides young people with a place for fun safely. Children/Young people have been involved in the flowerbed planting to enhance the garden while developing their skills and having their favourite colours to see.

School and Home function alongside each other to create a 'holistic approach' in meeting both the academic and the social needs of each individual child/young person. There is a learning centred philosophy that wraps all provisions around the child/young person to maximise their chances of success. The school and Home work alongside each other to create joint IEP targets that are current to the young people's needs with evidence of progression both within the Home and school setting. The care, clinical and education staff liaise in weekly team meetings to provide evidence from the quality of life indicators that the young people are progressing in the identified areas of their IEP both within the Home and the education setting, ensuring that joint working is followed to improve outcomes for each child/young person.

a - how accommodation has been adapted for the needs of children; At Pegasus there is a maintenance team who can make reasonable adjustments to the home to meet the needs of Children /young people we care for.

B- The age-range, number and sex of children for whom it is intended Accommodation is to be provided; with the age-range at Pegasus range 8yrs to 19yrs. It is a homely environment for up to 5 children/ young people.

(c) The type of accommodation, including sleeping accommodation will be adapted should the needs of the child require this where it is reasonable to do so.

2.4 A description of the location of the Home.

Our Pegasus Home is situated in Ribchester, Preston Lancashire, within a short distance from the seaside towns of Blackpool and Southport and in close proximity to public transport and bus routes. The home is on the Brook View School site and is a rural location but has close access to a local village and town, local shops such as clothes shopping, food shops and other shopping facilities are close by in Preston City. Within the local area there are a range of cultural and recreational facilities including parks, libraries, sports facilities, religious and cultural centers. It also enjoys a positive and friendly relationship with the neighbors and close local community. Within easy reach there is access to a wide range of educational and entertainment facilities including cinemas, museums, theatres and bowling alleys.

2.5 The arrangements for supporting the cultural, linguistic and religious needs of children.

All young people's religious, cultural and linguistic needs will be supported fully. Staff will liaise with the young person, parents/carers and social workers regarding specific religious & cultural needs and make appropriate arrangements to facilitate them.

If a young person has particular cultural, linguistic or religious beliefs, and wishes to pursue those beliefs, it is important that they feel able to do so. The staff team at Pegasus -Brook View will always actively support young people in pursuit of their beliefs, whether that is by providing a certain choice of food or preparation of food, or by ensuring that the young person has transport to and from their chosen place of worship and personalizing their rooms with pictures or quotes from their belief/religion. We would also support them through access to

© Cambian Policy: Mission Statement Page 7 of 33 people with similar backgrounds and via local amenities such as social groups or churches, mosques, temples, etc. We also encourage other young people to respect the religious, cultural and linguistic needs of others by introducing and sharing their experiences with theme nights and celebration of festivals.

In meeting the needs of young people from other ethnic groups and to combat racism within the Home, we aim to create a stable, accepting, caring environment, which will help to:

- Enhance the young person's self-esteem.
- Provide the young person with coping strategies necessary for living in a society where they may experience, stereotyping and prejudice.
- Create a climate where racial and religious differences are acknowledged and valued and actively encouraged rather than ignored.
- Support visiting parents, relatives and friends to feel welcomed and supported in the home when they visit our children/ young people.
- Provide appropriate care for health and wellbeing where necessary. Staff to ensure of products or type of physical care should feel able to seek advice.
- Young people will be supported to practice any religious faith they wish to choose or any cultural norms for their society.
- Encourage acceptance of the young person's race in a positive way and for them to know that decimation for race and color are unacceptable.
- Challenge discrimination in whatever form it presents.

All our young people benefit from a highly, individualized package to meet their needs, offering flexibility and choices with an appropriate amount of structure. We all recognise and respect each of our children/young people's dignity, privacy, diversity and independence needs at all times. Customs, rituals, religions and cultures values are respected and recorded where the individual is not able to express their wishes so that staff can support the individual child/young person to engage in activities.

Each child/young person has a Master Care File which includes all information relating to the Placement Plan and has a personalized learning and behavior support program linked to the individual's Education, Health Care Plan (EHCP) within which individual choice, community access and independence at the level of understanding will be paramount. These aims are enabled by giving our young people time and opportunity to engage in social activities, sports, hobbies and other leisure interests both on and off-site. For the young people living at Pegasus home much of these will be of a sensory and therapeutic nature. We have high expectations geared to each individual and are committed to helping our young people to reach their full potential.

All elements of the Placement Plan (within the Individual Master Care File) are contributed to by staff and, where applicable, the young person, social worker and parents to enable everyone around the young people, including care, therapy and education teams, to work consistently with shared individual Education Plans, considering any cultural, linguistic and religious needs. These are reviewed internally on a termly basis at EHCP Outcome meetings to support progress towards EHCP outcomes as agreed. As part of the ongoing placement review process, there are six-monthly reviews of the young person's progress, in which they are encouraged to participate and include their thoughts and feelings on the process. This opportunity for the Children/young people's voice may often be carried out by our Speech & Language therapist prior to the review and shared in visual content. The reviews will be carried out in conjunction with authority representatives and parents/carers and registered manager. Young people are encouraged to attend review meetings.

Our young people have to 2:1 staffing in the home and during education. Additional staff support is available to support challenging incidents should this be necessary or for community excursions. A waking night-staff team continues the support provided by day staff. Transport off-site is provided by mini-buses and people carrier with strict routines for each young person to meet their needs to transport safely. Our young people have access to local shops, as well as the coast with larger city amenities to hand. For those young people for whom this is a challenge, opportunities for similar experiences will be set up on-site or within other safe facilities. The safety of our children/Young people is paramount.

The company also has comprehensive quality assurance procedures in place to monitor and audit the service level of care provided at Pegasus home. Staff across teams are closely involved in this regular audit process to ensure that accountability and full understanding of service needs are aligned. We have a strong ethos of risk assessment as a safe means of enabling the young people to undertake activities that will be of benefit to them that has been developed within the home. Emergency procedures and fire precautions are clearly indicated throughout the buildings with 3 clear zonal evacuation procedures. There is a procedure in place for notification of significant events. Safeguarding is on every meeting and agenda and handovers.

Our Fire Precautions and Emergency Procedures are in line with the detailed Cambian policy. These procedures include fire safety training, fire evacuation drill, provision of fire extinguishers, fire notices, regular checking of fire doors, fire alarms and appliances and arrangements for reporting potential hazards. Pegasus-Brook View has a Business Continuity Plan which covers action to be taken in the event of any emergency.

Before appointment, all staff members are required to give permission for checks to be carried out at an enhanced level by the Disclosure and Barring Service. This, together with rigorous safer recruitment and selection procedures, ensures that only those who are entirely suitable to be working with our very special young people are permitted to do so. Independent Persons from the NYAS service are appointed by the company and assist in making sure all our young people at Pegasus home are well cared for. All staff members receive training in 'Awareness of Abuse', Mappa and 'Prevent' as well as in bullying, anti-discrimination, and the rights of the individual. Updates are annual and assigned to all staff via the Achieve e-learning system as well as through face-to-face safeguarding training; other workshops on this subject are held, which all staff must attend. Regular care-day-training sessions are organised, supported with a range of trainers.

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2.6 Details of who to contact if a person has a complaint about the Home and how that person can access the Home's complaints policy. Local Advocacy for the young people.

Pegasus home provides a professional, caring service to young people. It is important that the young people can voice a complaint about any issues during their placement. It is imperative that the Home provides a calm and approachable atmosphere and provides staff members who are experienced and committed to supporting young people in particular to solving issues effectively as they arise. For some of our young people who may have difficulties communicating their concerns could be supported by key workers, family advocacy and the independent visitor service to support them with this service.

We have local services in Preston available to the young people should they require Advocacy services. The services available to the young people are Children's Rights, NYAS, N-Compass- A free service available to Young People in Preston. The Local Authority of the young person should also access an Advocate for the young people on Admission this can also be the IRO allocated to the young person. All of this information is available to the young person in the children's Guide.

Clear concise and easy-to-understand Information on how to make a complaint is included in the information booklet which every young person is given when they arrive at our Home. The assigned Key worker will go through the complaint's procedure with the child/young person at a level they understand to ensure they have knowledge of the process. The child/young people within the Home are regularly supported and encouraged to express their opinions, views in a way that is best for them and to feel their feelings are important. There are occasions where most concerns can be resolved informally, but where necessary these will follow formal procedures. All young people have other channels in which they can seek support and are encouraged too through their families, social services, registered manager Regulation 44 visitor, Ofsted, independent visitors and advocates or agencies such as "Child Line".

We also have in place within the Home a child friendly complaint form which is accessible to all young people. All staff receive training on how to manage a complaint and who they should report this to. Staff are also aware of the role of outside agencies such as the Regulation 44 officer and Ofsted. A detailed log and file are kept on site detailing complaints, correspondence and outcomes which are monitored by the Regulation 44 officer and also Ofsted. These can also be viewed during compliance visits from local authorities. Any young person's involvement and views are also recorded.

© Cambian Policy: Mission Statement Page 10 of 33 A young person can also make a complaint or raise any concerns to their Social Worker should they wish to do so. A Children's Rights Officer can also be contacted if the young person does not feel that they are being listened to. The nominated officer would then make arrangements to visit and speak to the young person and follow up with any subsequent actions they felt were needed.

Also included in the booklet is a list of telephone numbers which the child/young person could ring to make a complaint, and the address and telephone number of our local National Commission which is:

The individual and their representative can at any time contact OFSTED to raise a complaint.

Ofsted National Business Unit, 3rd Floor Royal Exchange Buildings St Ann's Square Manchester M2 7LA

Tel: 0300 1231232

Email: enquiries@ofsted.gov.uk

All complaints are recorded in the Complaints File, which is reviewed by the Registered Manager and the Regulation 44 monitoring procedure. Our aim is to be able to deal with any complaints in an informal manner within 3 working days to seek a swift resolution. In the event that this is not possible, and the complainant wishes to take the formal route, we ensure this is acknowledged, investigated and addressed within an agreed timescale as detailed within our complaints policy and procedures. All staff are trained in this policy and copies are available to parents/carers, authorities and staff. Our children/young people have access to this in a simplified format. Posters and leaflets are available for children/young people and staff who are aware complaints can be recorded for the attention of our Group Directors. An independent Advocacy Service is available to all young people via NYAS. This is promoted to all young people.

© Cambian Policy: Mission Statement Page 11 of 33 2.7 Details of how a person, body or organisation involved in the care or protection of a child can access the Home's child protection policies or the behaviour management policy.

Call 01772957074 and request a written version to be posted.

3. VIEWS, WISHES AND FEELINGS:

3.1 A description of the Home's policy and approach to consulting children about the quality of their care.

The aim of Pegasus Home is to enable each and every one of our children/young people to achieve their personal best; however, this is defined by them or for them as to meet their need. Everything we do is directed towards achieving this aim. Key objectives for our Young people are the improvement of communication skills, social skills including progress in self-management of their behaviors, independence and life skills, to increase self-awareness of physical health and well-being. Using Talking Mats, tablets and other communication aids, Students are consulted about different aspects of their care, from school food to off-site activities. We have a non-aversive, positive multi-disciplinary approach which is integrated across the home and all settings.

We also want our young people to have a voice within the school and we give opportunities for regular feedback through consultation and a range of issues to be discussed through regular student council meetings with the support of augmentative communication systems and advocacy from familiar staff members who can support our children /young people. In School our children/young people are encouraged to use an independent advocacy service. We also carry out student votes throughout the year on a range of topics. Children/Young people are made aware of and supported to use a robust student complaint system while in school. The Purple Postbox Project promotes an opportunity for open communication from students across the school. Not all of our students may understand the differences between requests, complaints and other communications. It is vital they have a range of means by which to communicate their views and thoughts. Our Speech and Language therapist ensures staff are familiar with individual's preferences and styles of communication.

3.2 A description of the Home's policy and approach in relation to:

Anti-discriminatory practice in respect of children and their families;

It is important that children with additional needs should have the same rights as all members of society, where these are appropriate and in their best interests.

Within the statutory framework provided by current legislation and regulations, staff at Pegasus home work to protect and promote on behalf of all people with special needs the right:

• to live full and independent lives to the maximum of their potential to a full, accurate and unbiased assessment of their special needs.

- to a wide range of education, care, health and other associated support services required to meet all their needs.
- to be involved in decisions affecting their lives and to have their wishes, as far as possible, ascertained, and respected.
- to appropriate guidance, counselling and care which promote their physical, mental, and spiritual health and well-being.
- to safe, attractive, and comfortable living accommodation with privacy, to adequate food, clothing, space and other necessities of life.
- to the equipment, assistance and support services needed to enable them to live with dignity
- to the degree of freedom of movement which is consistent with their health, safety and well-being to participate in and benefit from cultural, entertainment, recreational and sporting activities where possible, to use facilities and services in the wider community
- to develop relationships without exploitation or coercion to the full protection of the law
- to be protected from all forms of abuse and from the fear or threat of abuse
- access to information contained in their personal records, where this does not conflict with statutory regulations or threaten their well-being.
- to have supportive intervention to promote positive behaviors' and to protect them from harm
- Have access to suitably qualified, experienced, and sympathetic staff in sufficient numbers to maintain quality of service.
- To have financial support sufficient to maintain their quality of life.
- to have links with home and family promoted and maintained to have positive recognition of cultural and religious diversity.

3.3 A description of the Home's policy and approach in relation to:

Children's Rights;

our strongly held belief in the rights of the Children and young People in our care, we undertake the responsibility to promote them through the provisions we make for our Children and young People.

4 EDUCATION:

4.1 Special Educational Need.

We provide a structured, stimulating environment in which all children, including those with special educational needs, are valued, included, and supported to reach their full potential. We are aware that every child is unique, and all children develop at a different rate and have differing needs as they grow and meet the challenges of life outside the Home.

We work closely with the parents, liaise with other outside agencies, and monitor and review our policy and practice. Children with special educational needs will, be included in our Home's provision and they will be treated in exactly the same way as any other child. Children with special educational needs will be respected and treated as individuals. They will not be discriminated against and any negative attitudes or remarks made to or about children with special educational needs will be discussed with the school/ parents and any action needed will be taken.

We will be active in seeking advice and approach agencies to ensure the children's needs can be met. Young people with a Special Educational Needs (SEN) Statement will be supported by the Home. The Home will attend Annual Reviews of the SEN statements and Personal Educational Plan (PEP). The Home will work within our education policy, ensuring all children who have SEN will have their individual needs met. Staff from Pegasus will support the school to achieve the best for our children/young people by.

- promoting a sense of self-worth and personal identity.
- enable them to relate well to others and form good positive relationships.
- raise self-awareness.
- help children/young people to deal well with their emotions; and to
- have some understanding to distinguish right from wrong.
- The home offers each young person a range of enhanced learning experiences including, outdoor activities, work related learning. Young people's social skills and interactions in their community are supported by the staff team.

The home has the understanding that learning:

- is a lifelong skill that goes far beyond school days and traditional classroom environments;
- can take place in a variety of settings;
- is more likely to take place when conditions for learning are best matched to a child's individual needs; and
- is more likely to be successful when the child/young person is involved in planning for his/her learning and has some responsibility for it.

However, we recognize that many children we care for have:

- missed a lot of nurturing and have significant gaps in their skills to learning;
- disengaged from some or all aspects of their learning due to their past life experiences.
- lost confidence in their ability and in Adults due to their previous life experiences.
- poor self-image of themselves as and may lack confidence.
- reluctant to return to some or all aspects of learning for a variety of reasons.

4.3 Guidance and Support from Cambian Brook View School for Pegasus Residents:

- Integrate different staff disciplines into a coherent service
- Develop training in teaching and learning for support staff
- Build and maintain staff's relationships with promoting active participation in choice about curricular and extracurricular activities

Having a focus on accreditation within the Education department has opened an opportunity to involve support staff in construction of an extended curriculum for all pupils. This will require a comprehensive training effort to enable the effective participation of support staff in the curriculum. This work will be complimented by the introduction of a 'hybrid' learning/care mentor role acting as a bridge between care and education.

4.4 Arrangements for Education Reviews

Reviews are held on the school site between care staff, clinical and education. Actions are taken during these meetings and meetings requested with professionals should it be required due to risks, behaviours or concerns around a student's placement.

Annual SEN statement reviews are a legal requirement and are held to

- to re-examine the Statement of Special Needs (where appropriate);
- to evaluate progress since the last review;
- to plan for the next 12 months.
- From Y9, reviews will include Transition Planning.

Transitional reviews – Staff will support children/young people in Year 9 at school and subsequent years to formulate a Transition Plan to help plan for future needs and also at the end of Y11.

During the Covid-19 outbreak all meetings were conducted via video or telephone conferencing.

4.5 Details of provision to support children with special educational needs.

Each Student has an Individual Education Plan (IEP) which is linked to their Education, Health and Care Plan (EHCP) and is drawn up with staff across care, education and therapeutic settings to encourage consistency and enable small steps of progress. Outcomes are regularly reviewed by staff on an ongoing basis, with a formal internal review with all involved parties on a termly basis during the EHCP Outcomes meetings. Pegasus-Brook View has access to Cambian, diverse multi-disciplinary clinical team both on and off site.

Our clinical team works alongside and in partnership with the whole staff teams of care and education, providing training and support to ensure that the whole school environment is effective in meeting the therapeutic needs of the children/young people. We aim to ensure that all areas of need and objectives from the individual's EHCP are well provided for.

Clinicians contribute to a children/young people's IEP targets and will set and review clinical intervention targets that are based on assessment of children/young person's skills and functional needs.

If the Home is registered as a school, details of the curriculum provided by the Home and the management and structure of the arrangements for education.

5. ENJOYMENT AND ACHIEVEMENT:

5.1 The arrangements for enabling children to take part in and benefit from a variety of activities that meet their needs and develop and reflect their creative, intellectual, physical and social interests and skills.

All young people placed at Pegasus home are given opportunities to participate in appropriate leisure activities which take account of their race, culture, language, religion, interest, abilities and their disabilities. Any young person who has a pursuit is encouraged and supported to follow their particular skill.

Birthday, cultural and religious festivals are celebrated where appropriate and the children/young people placed with us are encouraged to plan with staff their leisure activities

© Cambian Policy: Mission Statement Page 16 of 33 and special events with members of their staff team for support. We also ensure that special occasions are followed with family members such as birthdays, Christmas, mother's and father's days and the young people are provided with the opportunities to make or buy presents and cards to send or give to their family members.

There are lots of Community resources in the local area for activities including Leisure centers, activity clubs and classes, youth clubs and voluntary organizations. Other activities that are available to the young people include swimming, badminton, squash, tennis, football, cycling, walking, ice-skating, rollerblading, Go-Karting, horse riding, guitar lessons, dance classes, music and singing lessons. Any activity that staff feel is suitable for a child/young person may like to experience is sourced and risk assessed.

The young people are encouraged to read; to participate in art and crafts. Children are encouraged to explore their artistic potential through art and craft, music, poetry, song, creative writing. Resources are available within the Home for the young people to be able to take part in these interests.

The staff team helps the young people to choose and plan activities. The staff will use keyworker sessions and young person's meeting as an opportunity to suggest and support the young people with new or existing interests. The young people are encouraged to join in community activities such as youth club, scouts or trampoline club or a specialized, disco for young people with learning and physical disabilities so that they can meet new friends and develop social skills outside of the homes environment.

We recognize that young people who have diverse ethnic backgrounds may have specific needs which relate to their culture. We will liaise with specialist agencies and communities to ensure their health and cultural needs are met and promote multi-cultural awareness in the Home to enhance understanding for staff and young people alike, and will support any resident in forming links with others of their religious persuasion in the local community and will provide materials necessary for them to follow their chosen religion and/or continue their faith or belief. The young people enjoy the variety of foods provided and are educated to promote cultural awareness. Halal meat is purchased by the home to support a young persons faith beliefs.

Young people can achieve through positive rewards on the 'E-praise' system which are points linked to behavior, attendance and attainment in partnership with the home. Points are awarded to young people for being kind or peer support as well as being on time at school or working hard in a lesson. This supports both the home and school within Brook View values of what society expects within the community are part of the home/school environment.

During the Covid-19 outbreak it was restricted on what activities the Home could access. Therefore, there was a structured in-house activity program, which will involve computer time; board games, baking, arts and crafts etc.

6. HEALTH:

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6.1 Arrangements to protect and promote Health.

Staff have an important role in promoting an awareness of health issues and ensuring a healthy lifestyle is encouraged. At a basic level this involves providing good nutrition, ensuring adequate sleep and a proper regard for safety but also work towards preparing young people to take care of their own health and wellbeing. Young people's health needs play an important part in their development and as such it is vital that any such needs are addressed promptly.

It is our aim that all young people placed with us are healthy and happy and one way we achieve this is by making sure they are medically well cared for.

All young people when they are admitted to Pegasus home are registered with the local GP, dentist and optician. The local surgery has male and female doctors available therefore allowing the children to have a choice of GP and of their own sex if preferred. Should it be necessary the GP can refer patients to specialist clinics at our local hospital which is Preston Royal Hospital. Some of our young people may need to attend a more specialized hospital to meet their needs such as Alder Hey or Manchester Children's hospital which staff would ensure appointments were attended and any follow ups required are actioned.

We keep an up to date health record on each children/young person which contains all relevant information e.g. routine checks, illness, medication etc. All the young people have regular keyworker sessions where they are able to raise any concerns they may have regarding their own health & these are acted upon quickly. All the young people's mediation is reviewed on a regular basis in line with their individual needs. All the young people also have a regular annual health assessment in order to make sure that their individual needs are up to date and met.

For some of our young people where it is felt 'weight' is an issue we strive to put in place action plans to address any issues with a weight monitoring chart. Within this we keep clear records of young people's weight, their specific food intake and consultations with any external agencies involved such as dieticians and GP's. We also look to put together interactive exercise programs and encourage the young people to take part in an active lifestyle. Dependent on the levels of need and agreement around weight issues are dependent on individual young people working with health professionals and staff as multi-agency working as to how often weight checks are carried out so that children/young people are not embarrassed or put to much focus on their weight.

During the placement with us at Pegasus, we believe in proactively educating children/young people regarding health issues. Care staff follow a coordinated program, which will cover healthy living and eating, care of your body, personal hygiene, infectious and transmittable diseases, female sanitary care and awareness, contraception, family planning, alcohol, solvents, drug abuse and smoking.

6.2 Details of the Qualifications and professional supervision of staff involved in providing Healthcare or Therapy.

We form positive links with health professionals working with the Looked After Children's Nurse Colette Lawler and the CAMHS team at Ellen and Shawbrook House to create a holistic care program for our children/young people.

Alongside external links , Pegasus has access to a Regional Clinical Lead (Qualified Nurse) as well as a SALT and OT.

The staff team attend mandatory training and workshops, in order to promote health and well-being. Examples of training are; Health and Safety, Administration of Medication, First Aid, Food Hygiene, and promoting equality and valuing diversity. Specific training can be sourced around individual needs at the point of referral and placement.

It is important during a Covid-19 virus outbreak for any children/young people who display symptoms, that contact is made with 111. A record needs to be maintained on how the young person is and a lateral flow tests carried out. Staff to follow the covid-19 risk assessment. Some of our young people may not qualify for the vaccine and this need to be clarified with health professionals when the vaccine is offered and all staff to be made aware.

7. POSITIVE RELATIONSHIPS:

7.1 The arrangements for promoting contact between children and their families and friends.

The team at Pegasus work in partnership with parents and carers and promote regular contact through on-site and off-site visits which will be supported according to the children/young peoples and family needs. The use of regular weekly reports ensures parents and carers are fully aware of up to date information and are able to refer to this during regular telephone or skype contact as arranged for our children/young people. In education all Students can send regular letters to parents, often in symbol and picture form, and parents are invited to share key events such as carol service, sports day and birthday parties etc. Social workers are also included in all communication and updates to ensure all progress and challenges can be shared and managed with a transparent environment and supportive approach.

8. PROTECTION OF CHILDREN:

8.1 A description of the Home's approach to the monitoring and surveillance of children.

Young People use of electronic devises in Pegasus home is filtered and monitored using an recognised industry security system called Fortigate. There is no CCTV on site at our Pegasus

home so staff and their knowledge of our children/young people is invaluable in helping to keep them safe. Children are monitored so that their safety is at the forefront of the home and education settings at all times. Children/young people's vulnerability is a priority and staff developing positive relationships along with safety in the grounds keep children/young people in a safe environment.

8.2 The vetting of staff and visitors to Pegasus home.

All staff who wish to be employed to work in Pegasus will follow safer recruitment with a minimum of two people interviewing, A full application form will be filled out and any gaps explored with the potential candidate. All gaps and references will be checked and confirmed and an enhanced DBS will be in place before the start their role with Pegasus. They candidate will have an induction and complete some shadow shifts to meet staff and our children/young people. The procedure for the Vetting of staff and Visitors to Pegasus is as follows. Any visitors to the home will be asked for ID to be shown and this will verify directly with the Company that they have been sent from to our Pegasus home, if this has not been agreed beforehand. staff are made aware of what to do if they have any concerns. visitors will be asked to sign in and in line with the current COVID restrictions they will be asked if they can have their temperature checked and to use the hand gel available before they enter the home. They can be refused entry to site if they refuse to follow these guidelines. They will also be asked to wear a Mask and when the had a lateral flow test of if the had a PCR test of if they had symptoms in the last month.

Staff who are sent to work at Pegasus from any other Cambian Home will be asked to bring ID and the registered manager will speak with the homes manager for clarification of DBS. They will be asked to sign in and in line with the current COVID restrictions they will be asked if they can have their temperature checked and to use the hand gel available before they enter site. They can be refused entry to site if they refuse to follow all guidelines for the protection of our young people.

8.3 Supervision of Young People

Supervision of Young People – Prior to a young person's placement at Pegasus Home a supervision level will have been agreed in consultation with the placing authority. Appropriately trained and experienced staff will be assigned to work with the young person on a rota basis their qualifications and experience taking into consideration as this can be a traumatic experience for the child/young person. Young people will have an identified core team who will be primarily responsible for their care. During the night there will be waking night staff team and sleep-in staff[when needed] onsite if extra support needed.

Supervision by staff will be needs led and a transition plan completed and an impact assessment will be in place and gone through with the staff team to help them support the child/young person successfully and minimised upset for the child/young person.

8.4 -Pegasus restraint in relation to children;

All staff have MAPPA training and this is updated every year or as needed, so that their knowledge and confidence can be a positive tool to use their gained knowledge and judgement to safeguard and promote the welfare of children in our care, focusing on priorities and being clear about their individual responsibilities when restraint is used.

MAPA Restraint which uses and records of a supportive physical intervention which it seeks to restrict an individual. In every case we must ensure that we comply with the Children's Home's (England) Regulations 2015, Regulation 20 (50cms) Restraint and Deprivation of Liberty - which requires that restraint must only be used for the purpose of:

- Preventing injury to the child/young person themselves.
- Preventing injury to others.
- Preventing serious damage to the property of any person including the child's own.

Definition of Restraint: Restrictive Intervention is any method which restricts the individual's liberty for example by environmental means, physical means, including mechanical means, holding and physical restraint.

8.5 How people working in the Home are trained in restraint and how their competence is assessed.

Our young people, includes those who often exist in highly anxious states and find communication difficult. This can lead to some children/young people exhibiting behaviours that can be physically challenging. We have a strong ethos of positive intervention and a detailed policy on the use of physical management.

Sanctions and punishment are not considered appropriate for our children/young people. However, we will teach natural tolerance and promote the ability to understand. All incidents involving our children/young people are reflected upon with debriefing and detailed reports to parents/carers and local authorities, where appropriate. Each individual has an agreed Behavior Support Plan and an Individual Risk Assessment. All staff are trained in pro-active strategies as well as reactive, restraint is used as a last resort, to support children/young people's safety. This training is regularly updated. Understanding the behaviors of our young peoples' and strategies to minimize risks of harm. Having knowledge of how ASD Students view the world is essential when supporting children/young people with behaviors' which may at times be challenging. Through the provision of a safe and predictable environment, in which all staff follow a consistent approach of behavior management, children/young people are encouraged to develop strategies for self-management and coping with change.

© Cambian Policy: Mission Statement Page 21 of 33 Always working towards a restraint-free environment, the homes non-aversive behavioral approach is the MAPA (Managing Actual and Potential Aggression) approach from the Crisis Prevention Institute (CPI). The aim is always to encourage positive behavior through an analysis of understanding why our children/young people behave in the way they do. We believe that all behavior has a specific function to the individual and through the replacement of unwanted behaviors' with a more appropriate alternative we encourage more acceptable behavior

All relevant staff have undergone MAPA training at the appropriate level which has been designed to enhance understanding and management of disruptive, aggressive and/or violent behavior. This approach aims to ensure that everyone involved in crisis situations which could include disruptive, challenging or violent behavior. Staff can maintain the care, welfare, Dignity, safety and security of all involved. Through the MAPA program me aims to ensure that the necessary foundation skills will reduce the likelihood of risky or dangerous behavior occurring in the first place, as well as to manage such behavior should it occur. Using a range of MAPA physical interventions that the aim is to minimize risk without damaging the positive, professional and supportive relationships between children/young people and their staff team. External trainers from the Crisis Prevention Institute have delivered training and assessed all staff undergoing training. Additional training is given to individual teams at Levels 3 and 4, relating directly to the young peoples' needs within their individual home environment. Annual refresher training will be given to all MAPA practitioners.

Using a Behavior Tracking program, we are able to see any trends within behaviors displayed and use this information to reflect on decisions about our approach. The whole Pegasus team has an open and transparent approach whereby they can nominate colleagues for a Monthly 'Recognition of Good Practice' award to highlight particularly good and outstanding practice. Similarly, any concerns about practice are encouraged to be discussed and reflected upon in order for us to benefit from a reflective approach and adapt our practice.

9. Leadership and Management

9.1 Details and work address of Registered Provider, Responsible Individual and Registered Manager

Pegasus Home

ROC Northwest LTD

Mountwood

Mount Wood Ward Green Lane,

Ribble Valley,

PR3 3YB

© Cambian Policy: Mission Statement Page 22 of 33 Chief Operating Officer: -Andrew Sutherland

Address:

5th Floor,

Metropolitan House,

3 Drakes Lane,

Potters Bar,

London

EN6 1AG

Tel: 0800 1381418

The Responsible Individual for the home: -David Phipps / Naseem Akhtar

Address:

5th Floor,

Metropolitan House,

3 Drakes Lane,

Potters Bar,

London

EN6 1AG

Tel: 0788425572

9.2 Details and Qualification and experience of Head Of care

Patrick Sullivan – Responsible Individual.

Naseem Akhtar-Responsible Individual- Stand in.

Qualifications

<u>Regional Lead (Chair of Governance) Interim support</u>, <u>15 years' experience in this</u> <u>sector</u>

Experience

<u>Hold responsibility for a portfolio of residential schools in the North Region, work with</u> <u>care colleagues to ensure best practice and outcomes</u>

Rosario Geraghty

<u>Manager</u>

Qualifications

NVQ LVL 3 in children and young people.

NVQ level 4 in leadership and management of the care services.

Version 5 Updated January 2022 Mental health first aid practitioner

Safeguarding level 2

Safer recruitment for Managers.

Counselling level 2

PREVENT

Lean management.

Prevent

Experience

I have gained good experience as a registered manager over the last 5 years at Lytham Care.

My first role in childcare was in Education as a TA for 5 years, during this time I also worked with the family center as a contact officer for the under eights. I helped to promote children with disabilities to integrate into activities of their choice in their local communities.

I started my residential journey in 2006 on the docklands in Preston. I have been in residential care since then.

My first registration with OFSTED was in 2016 where I was registered for 2 bed home for children. I held this post until July 2021.

I have gained a vast amount of experience which will help myself and the staff team at Pegasus to support our young people to the fullest and achieve the best for them.

9.3 Details of the experience and qualifications of staff, including any staff commissioned to provide education or health care

Residential staff all have experience of learning disability/ Autistic Spectrum Disorder. Staff are expected to be qualified or to get enrolled when induction is completed, for Diploma level 4, QCF or RQF diploma and if on joining Pegasus home they have yet to achieve this, upon

successful completion of probation, they are enrolled onto the program and supported by our Cambian Assessor. Senior Care Managers/deputy are enrolled onto the Level 5 qualification.

All staff will be trained which will be updated as needed in special ASD and any other training identified to meet te need of our children/young people.

The health and therapy team are all experienced and qualified practitioners who support the staff team to gain understanding of our young people's behaviors.

A Training matrix is kept in house and updated as needed. Staff have access to on line training to support their personal development in an ever-changing environment development

9.4 Details of Management / Staffing Structure and Training.

A strength of the Team at Pegasus Home is the training provided by the company. Every member of staff, prior to commencing work, completes an initial two-week induction which includes time set aside for observation of working practice. All staff teams, including care, teaching and therapists, receive regular supervision in line with policy and as per the requirements of their specific roles. We encourage on-going professional development and QCF accreditation for staff. All staff members receive regular updates on key training programs e.g. child and adult safeguarding, through both face to face and online training modules in the Cambian MYRUS Training. Full staff training records are available from the school office. There are 6 training days each year for each care team utilizing both internal and external training providers.

At Pegasus Brook View, the 'one-team' approach is followed and we work in partnership with the school and other agencies to meet the needs of our children/young people. Our fully-experienced team consists of:

Naseem Akhtar Education Lead

Patrick Sullivan -Responsible Individuals

Rosario Mary Geraghty- Registered Manager

Deputy-Sasha Kaneen

Sasha has worked for Cambian for over 2 years having worked in an EBD home and has been at Pegasus since January 2021.

Team leader- Kelly Stewart and Amy Smith.

Kelly has been with Cambian since they started running the school and was previously with ROC. Kelly has very good knowledge of the young people at Pegasus and works well with the families of our young people.

Amy has worked with Cambian since they started running Pegasus and the school and has good knowledge of our young people and their complex needs.

Residential Care workers

Tabassum Aziz- has been with Cambian for 4 months and is enjoying working in the care sector as he feels he has a lot to offer our young people.

Kayleigh Harrison- has a history of working in the care sector however took a break to explore other careers but states her passion is helping young people and has been with Cambian for 7 months.

Lynne Sweeny- has been a social worker in the past so has a good knowledge of young people's needs. She has worked in nursing homes and is starting in Residential as she has a lot to offer.

Edmond France- transferred from another home within the Cambian group as he felt he needed a new challenge.

Louise Hanley- is a team leader who worked for ROC and has been promoted to team leader since transferring over to Cambian.

Samantha Taylor- worked for ROC and transferred to Cambian and she enjoys her role and likes to travel.

Robert Lebongwo- has worked in the care sector for ROC and transferred to Cambian and is currently training as a nurse to work in the mental health.

Quarrat Butt- worked for ROC and transferred to Cambian and enjoys residential and has a background in Admin work.

Charity Seibold -worked for ROC and transferred to Cambian, charity has a young family of her own and is passionate about supporting children to develop.

Andrei Gavriluca- has worked as a chef and believes he has a new passion in working with our young people at Pegasus.

Collette Norcross- works in school in the office as a receptionist and helps out in the home as she has good positive relationships with our young people and feel she can support them and is a familiar face.

Tony McCann -works in another school within the Cambian group and through supporting our young people at Pegasus he has built positive relationships with our young people and enjoys working at Pegasus.

© Cambian Policy: Mission Statement Page 27 of 33 Steve Nutall- worked for ROC as a cleaner and works in Brook View he supports our young people during education and helps out in Pegasus in the evenings and is a familiar face for our young people.

Katie Sellers- Has trained as a social worker and has family members who are on the ASD pathway. Katie has just started and is enjoying her role and has attended ligature training before starting at Brook View. Katie completed shadow shifts before she started on a rota line.

Claudine Cowell-Works as a teacher in school and is the education lead for one of our young people.

9.5 Gender Status of the home and positive role models.

Staff who work at Pegasus Home are gender balanced and a multi-cultural team. All staff have induction and are trained and supported to present as knowledgeable and as positive role models for our children/young people. Staff work in teams across the home of support day and night.

9.6 Professional Supervision arrangements for Manager and staff.

Supervision of staff

The company procedure and home's practice on supervisions are that;

- All contracted staff members have Regular supervision by a more senior trained staff/manager which is recorded on a Cambian format. Staff will be encouraged to come prepared with an agenda to maximise their personal development. Agency staff will be supervised after every 6 shifts carried out in the home.
- Supervisors are carried out with as little impact on children/young people
- Managers ensure that supervisee's are aware of their role are able to raise queries and concerns and know who they are accountable to.

When staff members initially start employment, they are on a 6 month probationary period and following their success they then continue to receive regular supervision and appraisal.

10. CARE PLANNING:

10.1 Any criteria used for the admission of children to the Home, including any policies and procedures for emergency admission.

Before offering a placement to a new young person we will take into consideration:

The needs of current young people already placed with us, including the complexity of need, mix of young people, age, gender and maturity. We will carry out a matching risk assessment to ensure we can meet the needs of the young person and in particular when they are mixed with the needs of the young people already placed with us. We will always carry out a visit to assess and meet the young person and present carers/education providers to have a better understanding of their needs and care package required. Where it is felt there is not enough supporting evidence to place the young person in our care, further information or discussions with other services and professionals will be requested before a final decision is made on a placement.

We will offer a placement to a young person if:

After reading the reports, meeting the young person and we genuinely believe we can provide a safe, caring environment for that person and that we can address, with some success, their needs. We will put an extensive care package together in the form of a detailed care plan and risk assessment. This includes arrangements on how we will support individual young people to meet their cultural, linguistic and religious needs.

We would never offer a place if:

We truly believed that we could not appropriately meet the needs of the young person. We will also provide the placing authority with a full explanation for our refusal in writing.

10.2 Planned Referrals to Pegasus Home.

When a referral is made to Home Pegasus and there is a placement available at Pegasus Home, we send the referring agency a Referral Information Form. If, on receipt of this completed form, it is considered appropriate to move forward then the following procedure is instigated.

- 1. Young person's social worker is contacted to arrange a pre-admission meeting and to ensure that all appropriate information regarding the young person is forwarded to Cambian Group. This information should include educational reports, psychological assessments, social history, court proceedings and present situation regarding the young person.
- 2. A member of the management team from care and education will always visit the young person at their present abode to discuss the possibility of a placement and to answer any questions the young person might wish to ask.

- 3. The social worker and any other relevant professional involved in their care will be invited to visit the Academy, before admission, to ensure the placement and environment is suitable in meeting the young person's needs.
- 4. The young person should have the opportunity to visit the placement before admission to meet the staff group and ask any questions regarding his/her placement with us. Where this is not possible photographs will be provided to the young person in a format to meet their individual needs in understanding the process of their move.
- 5. A pre-admission meeting will be held between the Placing Authority and Cambian Group to discuss an initial "Care Plan" and an appropriate Curriculum Pathway for the young person, and an agreement reached regarding the placement's desired outcomes.
- 6. Cambian Group will submit to the placing authority a copy of their "Service Agreement" which sets out the terms and conditions of service provision.

10.3 Emergency Referrals

For an emergency procedure placement to be successful it is important that the Principal/Manager and staff at Home Pegasus are given <u>full</u> details regarding the young person's present situation and background so that a professional and proper decision can be made regarding the feasibility of a placement. If we do not receive the full essential and detailed information about the young person we will not admit a young person due to the risk it may pose to the other young people residing within the Home.

On receipt of a completed referral form, managers at Cambian Group will meet to discuss if they believe the needs and care of the young person can be successfully met. An answer will be given to the authority within three working hours. A visit will always take place before any final decision is made on the move of the young person.

If Cambian Group agrees to take the emergency placement then a "Placement Agreement" confirming placement, fees and initially how long the young person will be in our care will be sent to the placing authority.

On return of this signed "Placement Agreement", Cambian Group will:

- Ensure staffing is in place and accommodation is ready to receive the young person
- Will collect the young person from any destination in the UK and bring back to Brook View.

On arrival at Brook View the young person will be allowed to settle and helped to feel at home. He/she will be provided with a welcome meeting, initially to provide them with a *young person's guide* which provides them with detailed information about the Home. For our young people with complex communication needs, this can be put into a symbols format which is

easier for them to comprehend. The welcome meeting will also ensure the young people have a tour of the building and the opportunity to meet other staff and young people, find out about their likes/dislikes and ensure the young person is part of a fire drill so they are aware of how to exit the building in case of a fire and know the sound of the alarm. They will also explain basic rules and routines of the Home, any expectations staff will have of the young person, and what the young person can expect from the staff. The young person will then be allocated a key worker, whom they have got to know and have begun to develop a positive relationship with. That key worker will be responsible for supporting the young person in meeting their care needs, developing their care plan and risk assessment, creating review reports from factual information and the young person's views and providing opportunities on a fortnightly basis, to sit down and have a discussion to ensure they are happy with their care.

During the first 48 hours emphasis is placed on allowing the young person to settle, find their bearings and getting to know the staff that will be working with them. This is a crucial time and every effort is made to create an atmosphere where the young person is made to feel safe, cared for and wanted. The young people will be supported on a staff ratio they were admitted to the Home with. They will be provided with a high level of support and care from a team of experienced and qualified staff.

Throughout the placement the statutory Child in Care Review System will be operated. The placing authority is responsible for arranging and conducting any reviews.

If a young person comes to the Home as an emergency placement a placement review meeting will be held within 72 hours.

10.4 Planned Admissions in to Brook View School.

The majority of Students are referred and placed by their Local Education Authorities, often supported by Social Services and sometimes Health Services. Some Students are privately funded. In addition, Brook View offers day placements for local Students. All Students are placed subject to a comprehensive initial assessment period of twelve weeks. The admission of the new individual can be a difficult time and we aim to make the transition as smooth as possible. During the referral process, consideration is given to how they will adapt to the new environment and how the service can meet the needs of the individual. In addition, the needs of the young people already at Brook View will be considered, to ensure that the impact any admission on the existing group of young people may have, has been fully considered.

Prospective Students are assessed initially in their own setting by senior staff and the multidisciplinary team, with psychiatric input as necessary. All Students will be assessed by the Registered Manager and information gathered is added to that received from Local Authorities or other placing bodies.

All Students have a level of learning difficulty which renders them unable to function in a mainstream or state special school setting. Admissions can take place at any time during the year. Referrals and enquiries are made through the Cambian Admissions Team and can be

made by parents, local authorities, social services departments, or health authorities. Visits from prospective parents and representatives of placing authorities are always welcome at any time. Students are admitted following a thorough assessment by a member of the Senior Management Team and colleagues and there is a detailed admissions policy that can be viewed at the request of the referring person outlining the process.

11. FURTHER INFORMATION

Admissions can take place at any time during the year. Referrals and enquiries are made through the Cambian Admissions Team or the Principal and can be made by parents, local authorities, social services departments or health authorities. Visits from prospective parents and representatives of placing authorities are always welcome at any time. Children are admitted following a thorough assessment by members of the Senior Management Team and there is a detailed admissions policy that can be viewed at the request of the referring person outlining the process.

Admissions line: 0800 288 9779 or Principal 07823403344

Pegasus Home is happy to provide any of the above-mentioned policies, an organization chart and a school prospectus to parents and other stakeholders upon request.

Additional Contact Details

The Children's Commissioner for England: The Office of the Children's Commissioner Sanctuary Buildings

20 Great Smith Street London

SW1P 3BT

Tel: 0800 528 0731 advice.team@childrenscommissioner.gsi.gov.uk

Child Protection Services:

NSPCC child protection helpline

Tel: 0808 800 5000 (adults)

Childline

Tel: 0800 1111

Document compiled using the following information where appropriate: Children's Home's Regulations including the quality standards - April 2015

Deprivation of Liberty " Guidance for Providers of Children's Home's and Residential Special Schools - 2014 Special Education Needs and Disability Code of Practice: 0 to 25 Years " 2015

Cambian Group Policies and Procedures