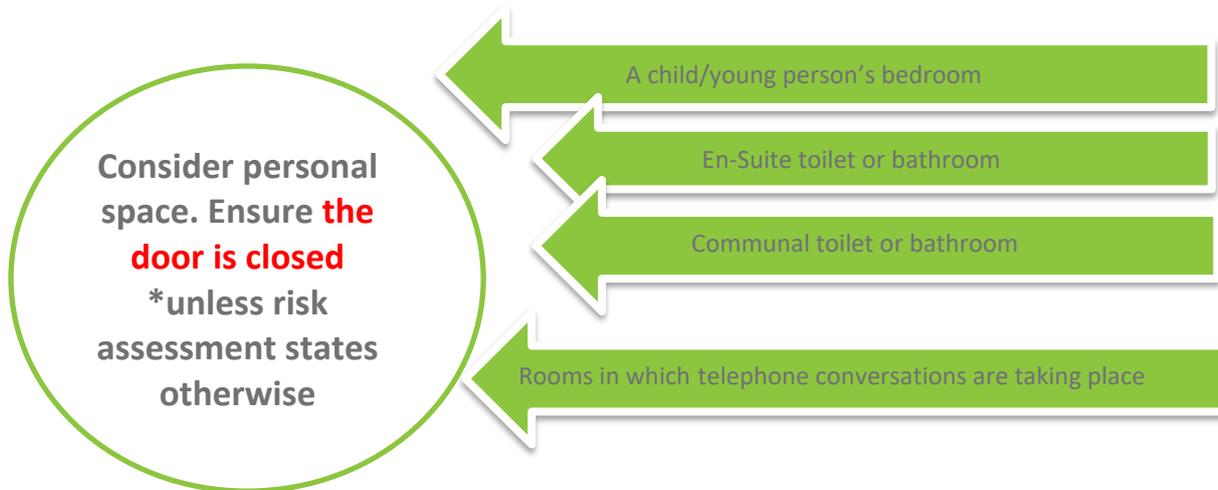




## Privacy and Dignity Guidance



1. **Always knock before entering a child/young person's bedroom. Remember that you work in a child/young person's home.**
2. Ask the child/young person if you can come in, used preferred communication method.
3. Allow time for the child/young person to process your question (information provided), listen to non-verbal communication (if appropriate) and assess the situation.
4. Access given- walk in.
5. Access refused- only walk away if the child/young person is safe to be left alone for a short period of time.
6. Inform the child/young person about the next step and when you are going to come back.
7. Come back after agreed time - check if you can walk in, if necessary - engage in conversation through the door
8. Access given-walk in
9. Access refused- get another member of staff to take over

If you are worried about the child/young person's wellbeing or safety- WALK IN, assess the situation, notify your manager and record it

### Additional:

- Individual belongings in a lockable storage - only access on request/with permission of the child/young person, unless best interest decision have been made
- Provide space for private conversations and telephone calls, offer space and time, stay in proximity but respect privacy
- Consider issues of privacy if a child/young person requires close monitoring or observation